

# **Interim Children's Pastor First Baptist Church, Cornelia**

**Position Title:** Interim Children's Pastor

**Job Status:** Part-Time Ministry Leadership Team

**Average Hours/Week:** 20-25

**Reports To:** Senior Pastor. The Interim Children's Pastor will also work closely with the children's committee.

**Principal Function:** The Interim Children's Pastor provides spiritual growth and ministry leadership to children ages birth through 5<sup>th</sup> grade and their families.

## **Duties and Responsibilities:**

- Select and/or develop curriculum for children's Christian education for Wednesday night and Sunday mornings.
- Direct and assist with the development, training, and recruitment of volunteers for children's ministry classrooms and special events.
- Direct and assist with classroom management including music, art, and games to develop messages/teaching for children learning about God.
- Review and implement the registration, security, policies/practices for Wednesday night and Sunday morning children's services and periodic special events.
- Assist in the planning of periodic child dedication services for families attending the church.
- Perform other duties assigned

## **Required Qualifications:**

- Strong spiritual leader with solid work ethic
- Passion for teaching children and families about God
- Demonstrates a level of spiritual and emotional maturity for leading and teaching children.
- Capable of effective oral (one-on-one) and written communication with parents, children, staff, and church members.
- Reliable, consistent, and dependable in order to meet the needs of the children, families, staff and church member.
- Ability to use Microsoft Office Suite: Word, Excel, Powerpoint

## **Desired Qualifications:**

- Possession of teaching or related degree
- Children's ministry experience
- Working knowledge of creative programming related to children's classes and special events.

## **Working Conditions and Physical Effort:**

- Requires talking, hearing, and seeing as important elements
- Requires occasionally lifting and/or moving objects weighing up to 20 pounds
- Requires the use of various electronic tools
- Requires the ability to relate to others beyond giving and receiving instructions
- Requires the performance of work activities including reasoning, negotiating, instructing, persuading, or speaking with others: and respond appropriately to constructive feedback from management